**FOULNESS ISLAND PARISH COUNCIL**

**Minutes** of the virtual meeting of Foulness Island Parish Council held on Wednesday 11th November, 2020, at 7.00 p.m.

Present: Councillors G. Bickford (Vice Chair), F. Giles, A. Holyland and E. Pitts (Chair).

In attendance: County Councillor M. Steptoe, District Councillors D. Efde and J. McPherson, N. Uden (QinetiQ), J. Watson (Clerk).

**MINUTES**

1. **The Chair to declare the meeting open.**
2. The Chair declared the meeting open.
3. **To receive notification from any persons present of intent to record the meeting.**
4. No person present advised that they intended to record the meeting.
5. **To receive apologies for absence.**
6. There were no apologies for absence.
7. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
8. There were no declarations of interest.
9. **To sign as a correct record the minutes of the Full Council meeting held on 14th October, 2020.**
10. Proposed Councillor Holyland, seconded Councillor Giles that the minutes of the Full Council meeting held on 14th October, 2020 be signed as a correct record. Carried unanimously.
11. **To receive a report from the District and County Councillors for the area on any matters of interest.**
12. County Councillor Steptoe reported on Covid-19 issues being dealt with at County level, issues with the overloading of school buses, hedges at Landwick and New Road and speed surveys being undertaken in the area.
13. District Councillor Efde reminded Parish Councillors that he was available should they have any issues they felt he could deal with.
14. District Councillor McPherson spoke about food banks.
15. **Financial Matters**
16. Proposed Councillor Pitts, seconded Councillor Giles that the payment requests for October/November 2020 be approved. Carried unanimously.
17. Proposed Councillor Pitts, seconded Councillor Bickford that the

receipts for October/November 2020 be approved. Carried unanimously.

1. **Risk Management**
2. Proposed Councillor Giles, seconded Councillor Holyland that the Parish Council purchase the LCRS Risk Management Software at the cost of £110.00 plus VAT. Carried unanimously.
3. **Telephone Boxes**
4. The Clerk reported that the telephone equipment had not been removed from the boxes when he visited the Island on 4th November.
5. He had received information that BT would be prepared to continue to supply electricity to adopted telephone boxes. He had been in touch with BT and they had confirmed one box had an electricity supply which would be continued when ownership of the box had been transferred to the Parish Council.
6. **County Councillor Locality Fund**
7. The Clerk reported that he had been in touch with Community Heartbeat Trust regarding installation of defibrillators in the telephone boxes. The Chair reported that she had been in touch with another charity.
8. Proposed Councillor Bickford, seconded Councillor Giles that the Chair and Clerk be given delegated responsibility to contact both charities and agree which charity should be used to purchase the equipment. The Clerk could then make the application to the County Councillor for funding to purchase the two defibrillators to be installed in the two telephone boxes. Carried unanimously.
9. **Car Parking on the Island**
10. There was no further information on this matter.
11. The Clerk had emailed the DIO pointing out that the Parish Council had not approved the proposals made to date and expected parishioners to be consulted in the matter.
12. **Clerk’s Report**
13. The Clerk reported that the collection of Parish Council records was ongoing.
14. **The meeting will stand adjourned to permit Parishioners of Foulness Island to address the Council.**
15. No parishioners were present to address the Council.
16. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**
17. No information was exchanged.

Meeting closed 7.33 pm

Issued 16th November 2020